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# Manual Concerning Legal Documents for Law Stenographers with Instructions and Sample Forms by Evangeline Sletwold

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## BOOK REVIEWS — Continued

gaps persisting where accepted principles are needed, sovereignty magnified to frustrate an essential cooperation, and conflicts stressed where reconciliation is attainable. . . ."

The last lecture, on "The Law and Peace," is rich in suggestions on how "to wage peace increasingly through law made on a more comprehensive scale." There must be improvement of the law's administration and a progressive extension of its rule. He suggests that a reexamination of objectives and reconsideration of some assumptions may be desirable. Professor Dickinson makes some sharp comments upon the role of the United States in the struggle for peace through law. While this country has accepted leadership in world affairs in so far as it involves matters of policy, a great deal of the old isolationism still controls American policy with respect to law. It abdicated leadership in the matter of extending the compulsory jurisdiction of the International Court of Justice over legal disputes and it accepted compulsory jurisdiction of the Court only with an emasculating formula. It hesitates or refuses to ratify conventions, like the one on genocide, on the grounds of constitutional difficulties which do not exist.

A short review cannot do justice to the rich contents of this small volume, which contains the distillation of the wisdom of one of our keenest and wisest international lawyers.

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MANUAL CONCERNING LEGAL DOCUMENTS FOR LAW STENOGRAPHERS WITH INSTRUCTIONS AND SAMPLE FORMS. By Evangeline Sletwold. Chicago: Burdette Smith Company, 1950, pp. 108.

The title to Miss Sletwold's loose-leaf book for lawyers' secretaries and stenographers seems to give a complete picture of the contents of this handy volume. The author's long experience as a legal secretary eminently qualifies her to give suggestions of great value to any legal secretary or stenographer.

The first chapter treats of typing legal documents. She carefully considers the kind of paper to be used, the marginal requirements, spacing, numbering, punctuating, and inscribing legal documents. Later chapters deal with pleadings in the various courts, including those of the federal courts. The examples and forms included are capable of adaptation to the courts of different states. Suggestions and

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forms are given for drawing wills, typing briefs, and making out corporation forms.

Since the book is bound in loose-leaf binding, the forms used in a particular office can be inserted, so that a secretary can have at hand a complete office form book. In this way the book can become a time-saver and pay for its cost many times over.

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